

Cleaning Checklist

Your comprehensive cleaning checklist for your short-stay property



SUPPLIES

- Disinfectant
- Detergent
- Glass Cleaner
- Microfiber rags
- Multi-purpose rags
- Razor blades or chisel
- Scrub pads
- Mop and broom
- Toilet brush
- Paper towels
- Vacuum
- Wool polish

LIVING ROOM

- Dust/wipe any furniture and high-touch surfaces
- Inspect cupboards
- Remove trash/refresh bins
- Sweep/vacuum inc. under couches + tables
- Wipe fan blades Wipe windows

KITCHEN

- Clear fridge for leftover food
- Clean out crumbs and messes from cabinets
- Wipe faucets
- Clean and replace teatowels
- Clean sink
- Empty/run dishwasher
- Hand soap refill
- Wipe all counter tops and fridge/freezer

BATHROOMS

- Change and replace towels
- Check sinks and drains for clog
- Clean faucets, handles and shower
- Scrub toilet
- Mop floor
- Remove trash/refresh bins
- Refill hand soap
- Sweep or vacuum

LAUNDRY

- Clean up any detergent spills
- Laundry baskets clean and ready
- Remove dryer lint
- Wipe exterior of machines

BEDROOMS

- Change and replace linens
- Inspect closets
- Remove trash/refresh bins
- Sweep/vacuum space
- Wipe down fan blades
- Clean windows

Cleaning Checklist

Your comprehensive cleaning checklist for your short-stay property



EXTERIOR

- Remove trash or debris
- Clean BBQ and outdoor cooking
- Disinfect dining areas
- Pull weeds
- Shake out 'welcome' mats
- Sweep sitting/eating area
- Wipe down patio furniture

RESTOCK

- Coffee/Tea
- Dish soaps/hand soaps
- Laundry detergent
- Napkins/paper towels Toiletries
- Trash bags

OFF-SEASON

- Light bulb replacing
- Check plumbing and taps working
- Trim overgrown landscaping
- Pull weeds around pathways and patio

3-6 MONTHS

- Air out the property (open windows and doors)
- Dust all furniture
- Deep clean behind/under fridge and stove
- Empty and thoroughly wipe down cabinets
- Treat stains on carpet or furniture
- Repair paint chips
- Treat scuffs on walls, counters, wood

Remember to be careful with chemicals when cleaning if doing it yourself. It is ideal to have a cleaning company undertake the cleaning, with property management services like Gusted, all of the work is done for you.